



S&DF Events Ltd

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Hazards Identified	Persons at Risk	Risk Factor	Measures Required To Control The Risk	Residual rating
1 General safety and management issues.	Performers		Any safety details/concerns which have been discussed (if applicable) will be documented for your Song & Dance Factory Host on their work sheets/information documentation. (These are available for inspection upon arrival if required)	N/A
2 Management of site services Electricity supply	All For the purposes of this RA "All" will include staff, and audience. Audience will comprise parents and (vulnerable) children.		This includes all details prior to the show and on arrival. All those directly engaged by Song & Dance Factory Ltd for the show will be expected to co-operate with your venue (and/or their appointed representatives) at all times, and to abide by any rules, or other given regarding	LOW

Vehicular Access - Vehicle collision - Damage to site - Injury to staff and public 3. Fire General Fire Safety	General public, staff All	4x2=8 N/A	the use of temporary electrical supplies in conjunction with the show and not to interfere with any safety devices, practices or other provided in the interest of safety. Song & Dance Factory Ltd requires site vehicular access for one vehicle to load-in/out. Vehicles do not need to be parked on-site once they have unloaded. If vehicles need to be driven off the public highway and onto footpaths or other pedestrian walkways, they will be driven at a slow walking pace to ensure the safety of the public and the site. Vehicle access routes to the site and parking as outlined in the contractors' agreement will be followed. All those directly engaged by Song & Dance Factory Ltd for the show will be expected to co-operate with	LOW
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Show Specific Fire Safety -Injury (Fatal) -Smoke inhalation/asphyxiation	All	5x1=5	the Song & Dance Factory Host (and/or their appointed representatives) at all times, and to abide by any site rules, evacuation, fire, procedures, etc., and not to interfere with any safety devices, practices or other provided in the interest of safety. All relevant fire briefings will be sought on arrival and all relevant procedures. These will include fire evacuation procedures and siting of extinguishers. The importance of maintaining clear fire exits at all times will be stressed at all times, particularly during get-in/get-out. Any risks that cannot be dealt with locally will be reported to the Song & Dance Factory Host. Combustibles to be kept to a minimum across the site during get-in/get-out As required to set and scenery, all flame proofing, where deemed necessary, will be carried out using 'FLAMECHECK', (or similar equivalent product). Flamecheck has BS 5852 parts 2 and BS	LOW
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4 Set up / Dismantling of set -Injury (minor crushing) -Slips, trips, fall.	Performer, staff	2x2=4	5867 part 2 for both natural and synthetic product. Material Safety Data Sheet for this product available on request. The importance of minimising potential hazards at all times will be stressed continually to all, e.g. set, scenery and/or equipment will be suitably placed to minimise the risk of trip hazards. Production Manager and all company staff to make regular inspections of all equipment, tools, etc., to ensure they are fit for use; regular maintenance to be carried out as necessary. The get-in/get-out will be overseen by the company's representative. Special care will be taken with regard to the sensitive nature of the venue. The set-up and dismantling of scenery and technical equipment will be carried out by experienced fully trained personnel.	LOW
Manual Handling -muscle injury -back injury	Performers, staff	3x2=6	All event personnel have been instructed in correct manual handling procedures.	LOW

Electrical equipment - Electrical fault/shock - Fire	All	5x1=5	Due care will be taken with an emphasis on moving at speed, under relatively strict time conditions. Route checked before commencement of move. Song & Dance Factory Ltd supplies their own PA system for use in the show. There are three major identified risks involved with the use of electrical equipment during this event: 1) The safety of the actual equipment itself in terms of electrocution and fire risk; 2) Any danger posed by the location of electrical equipment within the event site; 3) The danger posed by associated cables. All electrical equipment used for this installation conforms to current H&S standards. At a minimum this extends to a thorough visual inspection of the equipment in terms of condition of cabling, plug, equipment, housing etc at each use. Monthly thorough review at workshop. All equipment is annually PAT tested in line with IEE code of practice	LOW
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